



The Freemasons' Grand Charity

(Registered Charity No. 281942)

Instructions to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send to:
The Freemasons' Grand Charity, 60 Great Queen Street, London WC2B 5AZ

Name and full postal address of your bank or building society

To: The Manager Bank/Building Society

Address

Postcode

Name(s) of Account holder(s)

Bank or Building Society Account Number

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Branch sort code

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Service user number

9	2	6	0	9	6
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Reference number

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Instruction to your bank or building society

Please pay The Grand Charity of the United Grand Lodge of England Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Grand Charity of the United Grand Lodge of England and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date :

 /

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Regular Donations into the Relief Chest for The Provincial Grand Lodge of Dorset RMBI Festival 2014

I promise to pay you the actual sum of £

 .

each Month Year Quarter 6 months

Payments are to start on

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(This date must be at least two months after the date that you sign the form)

and are to continue for a period of Three Four Five

or

 years thereafter, or until my earlier death

I request The Freemasons' Grand Charity to allocate this Regular Donation from:

Lodge/Chapter

Lodge/Chapter No.

 to Relief Chest No.

for The Provincial Grand Lodge of Dorset RMBI Festival 2014

Single Donations into the Relief Chest for The Provincial Grand Lodge of Dorset RMBI Festival 2014

Please tick one or more of the following as applicable:

I enclose a cheque payable to The Freemasons' Grand Charity for the sum of £

 .

I made a donation of £

 .

 on or about the

 /

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I request The Freemasons' Grand Charity to allocate this Single Donation from:

Lodge/Chapter

Lodge/Chapter No.

 to Relief Chest No.

for The Provincial Grand Lodge of Dorset RMBI Festival 2014

Gift Aid Declaration

If you are a UK tax payer, under the Government's Gift Aid scheme The Freemasons' Grand Charity can reclaim the tax you have already paid on your donation. Please tick box below if you wish tax to be reclaimed on your donation.

Please see important notes overleaf

Please treat this gift of money, all gifts of money I have made in the past four years and all future gifts of money I make from the date of this declaration as Gift Aid donations.

Please treat all gifts of money that I make today and in the future as Gift Aid donations, until I notify you otherwise.

Please notify the Freemasons' Grand Charity if you:

1. Want to cancel this declaration
2. Change your name or your home address
3. No longer pay sufficient tax on your income and/or capital gains.

Personal Details:

Please enter your name and address IN FULL using BLOCK CAPITALS:-

Title: Mr Mrs Dr Other (.....)

Surname

Forename(s):

Address:

Postcode:

Telephone:

Signature



9 000109 012301

Date :

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Website: www.grandcharity.org
Email: reliefchest@the-grand-charity.org
Relief Chest Scheme Office: 020 7395 9246
Telephone: 020 7395 9261
Fax: 020 7395 9295
(Registered Charity No. 281942)
60 Great Queen Street, London, WC2B 5AZ
The Freemasons' Grand Charity

Relief Chest Scheme

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• Regular Donations
• Single Donation

Provincial Grand Lodge of Dorset RMBI Festival 2014

The Freemasons' Grand Charity



Notes (please read carefully)

1. This form contains a Single/Regular Donation/Gift Aid Declaration and a Direct Debit Mandate and Guarantee. Please complete the relevant parts and pass it to your Relief Chest Representative.
2. All donations for the Relief Chest under a Regular Donation have to be made by the Direct Debit system from a Bank or Building Society in the United Kingdom. Bank standing orders, cash and cheques cannot be accepted for a Regular Donation. The Freemasons' Grand Charity is authorised to collect only the fixed amount specified on your form. The Freemasons' Grand Charity guarantees that it will make no other collections. Should it do so in error, a full and immediate refund will be made. To allow for both The Freemasons' Grand Charity and your Bank to process Direct Debits, this form must be received in the Relief Chest Scheme Office at least two months before the first payment is due.
3. You must complete a separate form for each Relief Chest if you wish to support more than one.
4. You may cancel this declaration at any time by writing to the Relief Chest Scheme Office.
5. You must pay an amount of Income Tax and/or Capital Gains Tax in each tax year at least equal to the tax that The Freemasons' Grand Charity will claim from HM Revenue & Customs on your Gift Aid donation.

6. Tax cannot be reclaimed unless the box overleaf is ticked.
7. If your circumstances should change and you no longer pay tax on your income and/or capital gains you can cancel your declaration (see note 4).
8. Higher rate income tax payers can claim tax relief equal to the difference between the higher rate and basic rate of tax on all donations made to The Freemasons' Grand Charity. The value of this higher rate of tax may be found on your Self Assessment Tax Return. Since April 2004, higher rate tax payers have also had the option of donating their tax rebate to charity as well, by simply completing the appropriate Gift Aid box on your Self Assessment Tax Return. **You must include The Freemasons' Grand Charity HM Revenue & Customs Reference Number which is PAK03BG.** If you are unsure whether your donations qualify for Gift Aid tax relief, ask The Freemasons' Grand Charity, your local Tax Office or go to the HMRC website: <http://www.hmrc.gov.uk/incometax/relief-gift-aid.htm>.
9. Please notify The Freemasons' Grand Charity if you change your name, address or Bank/Building Society details.

DATA PROTECTION ACT (1998)

Your personal information is confidential. It will only be used to enable The Freemasons' Grand Charity to process your donations into the Relief Chest Scheme.

Oral Gift Aid Declaration

For use by Relief Chest Representative only.

If the donor has ticked this form overleaf please leave this section blank. If you have been unable to obtain the donor's signature you can ask them if they are willing to make a Gift Aid Declaration and then tell us if they agree. We do not require the donor's signature. We will simply confirm the details to the donor in writing. Please fill in the donor's full name and address, post code and Lodge/Chest information on the other side of this form and sign the declaration below.

I confirm that the person named overleaf told me on _____ (date) that he/she wished all donations made to The Freemasons' Grand Charity in the last four years, and all donations in the future to be treated as Gift Aid until otherwise notified. If The Freemasons' Grand Charity does not already hold a valid Gift Aid Declaration from this donor The Relief Chest Office will confirm in writing to him/her.

Signature _____

Date _____

Relief Chest Representative for Relief Chest No. E0117

Why not take advantage of increasing your donation by letting The Freemasons' Grand Charity reclaim your tax

- If you **Gift Aid** your donation, The Freemasons' Grand Charity can reclaim 28p of tax on every £1 you give up to 5 April 2008. The Charity will reclaim 25p of tax on every £1 you give on or after 6 April 2008. The government will pay to The Freemasons' Grand Charity an additional 3p on every £1 you give between 6 April 2008 and 5 April 2011. This transitional relief for the Charity does not affect your personal tax position.
- Higher rate tax payers can provide an even greater benefit by opting for the additional refund to be added to their donation (See note 8 above).

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This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Grand Charity of the United Grand Lodge of England will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Grand Charity of the United Grand Lodge of England to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by The Grand Charity of the United Grand Lodge of England or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when The Grand Charity of the United Grand Lodge of England asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.